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10 January 2013

EMPLOYMENT LIAISON COMMITTEE

Monday 21 January 2013
10.00 am
Council House (Next to the Civic Centre), Plymouth

Members:

Assistant Director for Human Resources and Organisational Development, Chair.

Mr R Beal, Vice Chair.

Councillors Mrs Beer, Browne, Fox, Parker and Peter Smith.

Staff Side Representatives.

Members are invited to attend the above meeting to consider the items of business overleaf.

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EMPLOYMENT LIAISON COMMITTEE

1. APOLOGIES

To receive apologies for non-attendance submitted by committee members.

2. DECLARATIONS OF INTEREST

Councillors will be asked to make any declarations of interest in respect of items on the agenda.

3. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

4. EMPLOYEE APPRAISAL SUMMARY 2012 (Pages 1 - 6)

The committee will receive a report on employee appraisal summary 2012.

5. CIPFA SCHOOL HR BENCHMARKING CLUB INFORMATION 2012 (Pages 7 - 10)

The committee will receive a report on CIPFA School HR Benchmarking Club Information 2012.

6. THE VIEW FROM YOU EMPLOYEE SURVEY 2012 (Pages 11 - 26)

The committee will receive a report on the View from You Employee Survey 2012.

7. WORKFORCE REDUCTION (Pages 27 - 32)

The committee will receive a report on workforce reduction.

8. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 4 of Part (of schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the committee is entitled to consider certain items of business in private. Members of the public will be asked to leave the meeting when such items are discussed.

9. MINUTES (E4) (Pages 33 - 38)

To confirm the minutes of the meeting held on 15 October 2012.

10. ACTIONS ARISING FROM PREVIOUS COMMITTEE MEETING (E4)

The committee will monitor progress on previous decisions.

11. LEGAL, POLICY AND NEGOTIATIONS UPDATE (E4) (Pages 39 - 72)

The committee will receive an update on Legal, Policy and Negotiations.

12. HEALTH, SAFETY AND WELLBEING REPORT (E4) (Pages 73 - 80)

The committee will receive a report on health, safety and wellbeing.

13. MINUTES OF DEPARTMENTAL DIRECTORATE JOINT CONSULTATIVE COMMITTEES (E4) (Pages 81 - 96)

The committee will receive the minutes of the departmental directorate Joint Consultative Committees –

(a) Directorate for People -

- Education, Learning and Family Support 12 December 2012
- Commissioning and Adult Social Care, Homes and Communities and Children's Social Care 13 December 2012

(b) Directorate for Place 3 December 2012

(c) Corporate Centre 5 December 2012